

Museologia Scientifica - Instructions for authors

SUBMISSION OF MANUSCRIPTS AND REVIEW PROCESS

Museologia Scientifica, included in the Emerging Source Citation Index of the Web of Science, publishes annually original articles on topics related to scientific museums, but also topics shared by all types of museums, like studies on visitors, museums management, collections protection. It is freely accessible on ANMS site (www.anms.it) with colour images and it is printed in B/W.

Send manuscripts to: rivista@anms.it

Manuscripts must be in italian or english and they will only be accepted after a “double-blind” review.

The editorial staff reserves the right to reject articles not conforming to the style of the journal. The authors are solely responsible for statements contained in their articles.

Manuscripts must be sent to the editorial office exclusively as an electronic version in Word or compatible format.

The editorial staff reserves the right to revise english texts. In any case, authors who intend to publish in a language different from their mother tongue must ask an expert in the language to check the grammar and syntax; the name of the expert must be cited.

The editorial staff also reserves the right to reduce or correct a manuscript, although substantial changes will not be made without the explicit authorization of the author.

RECOMMENDED FORMAT

Text

Manuscripts must be in Times New Roman, character size 12, page size A4 with 2.5 cm margins, and must have the following structure:

- 1) First page: a. name(s) and surname(s) of the author(s) with the respective institutions and addresses (plus e-mail); b. title of the article; c. English abstract and translation of the title (max. 1000 keystrokes, unless otherwise agreed with the editorial staff); d. English Key words (max. 5 words); e. Italian abstract (max. 1000 keystrokes, unless otherwise agreed with the editorial staff); f. Italian Key words (max. 5 words).
- 2) Main text.
- 3) Acknowledgements (optional).
- 4) References.
- 5) Figure and table captions (if applicable).
- 6) Figures and tables (separately).

Pages must be numbered consecutively, including those of the References. Scientific names of animals and plants should be in italics (e.g. *Rana dalmatina*, *Quercus ilex*).

The text should not include bold-faced or italicized words (except for scientific names), or words in capital or small capital letters, or underlined phrases. Footnotes are not permitted (unless otherwise agreed with the editorial staff).

Figures

Figures (drawings, graphs, photos), one file per figure, must be in digital form (JPEG format, minimum resolution 300 dpi, minimum width 14.5 cm), and must be clear and easily legible.

Color figure will be used to the on-line version of the articles, while they will be converted (by the editorial staff) into B/W for the paper publication of the volume.

All figures must be cited in the text as “fig. _” and numbered consecutively with Arabic numerals (e.g. fig. 3; figs. 4-6). The style of the figure captions (Times New Roman, character size 12) should

be as follows:

Fig. 1. A box from the Risso malacology collection.

Tables

Each table must begin on a separate page and be numbered consecutively with arabic numerals.

Tables should be cited in the text as “tab. _” (e.g. tab. 1; tabs. 1-3).

The style of the table captions (Times New Roman, character size 12) should be as follows:

Tab. 1. Number of visitors in the period 1991-2001.

References

References in the text should cite the authors and years in chronological-alphabetical order (e.g. Black, 1900; Green, 1995; Brown, 2000), and exceptionally also the page number if necessary and in agreement with the editorial staff (e.g. Green, 1995: 27); for two authors, use “&” (e.g. Green & Brown, 1997a, 1997b, 2001); for more than two, use “et al.” (e.g. Green et al., 1999). The names of the authors must be in normal characters (not small capitals!). References should be listed at the end of the text in alphabetical order, with articles (including on-line ones) by the same author arranged in chronological order; only articles cited in the text should be listed. Articles “in press” may be cited in the text (e.g. Brown et al., in press) only if in the proof stage and must be included in the References, whereas articles in preparation or submitted for publication must only be cited in the text. Titles of articles originally written in languages with non-Latin characters must be transliterated or, preferably, translated into English, with indication of the original language (in square brackets). The journal names must be reported in full. The style of the References is as follows:

AAVV, 2000. *La fauna europea*. Utet, Torino, 415 pp.

BIANCHI A., 1996. Sexual behaviour of *Homo erectus*. *Italian Journal of Sexbiology*, 63: 69-79.

BIANCHI A., NERI B., 1987. Structure and function of Museology. *Museum Science*, 77: 50-101.

GRIGI F., 2001. *Museums and cryptozoology*. Rossi Edizioni, Milano, XXI + 320 pp., 2 pls.

MARRONI A., VERDI B., NERI F., in press. Historical specimens of the genus *Draco* (Reptilia, *Draconidae*) from Mars. *Bollettino di Fantamuseologia*, 70.

NERETTI E., 2002. *A global database of Himalayan sharks*. In: Bianchi A. (ed.), *Himalayan sharks*. Rossi Edizioni, Milano, pp. 51-61, pls. 3-4.

NERETTI E., 2004. *A new global database of Himalayan sharks*. In: Bianchi A., Verdi C. (eds.), *Himalayan sharks*. Rossi Edizioni, Milano, pp. 51-61, pls. 3-4.

ZAHRADNÍK P., 2005. *Fauna Europaea: Anobiidae*. In: Audisio P. (ed.), *Fauna Europaea: Coleoptera 2, Beetles*. Fauna Europaea version 1.2, <http://www.faunaeur.org> (accessed 15.IV.2005)

ZALACHOWSKY A., 1949. *The Zoological Museums of Russia* [in Russian]. Nauka, Leningrad, 320 pp.

Web Sites

References to web sites (as well as being reported in the text) must be listed after the References, with mention of the topic, web page address and last date of access (e.g. accessed 10.09.18).

REPRINTS

Paper extracts are not provided, each author can download his own article from the Association website.